



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

June 17, 2011

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

A handwritten signature in dark ink, appearing to read "W. Fujioka", is written over the printed name and title of the Chief Executive Officer.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PROBATION BUDGET REDUCTION PLAN

On June 14, 2011, your Board directed this Office and the Probation Department (Probation) to meet regarding Probation's concern whether they could reduce staffing as detailed in the Probation Budget Reduction Plan and still ensure required staffing ratios at the Juvenile Halls. After much analysis, Probation now agrees that the Probation Budget Reduction Plan can be implemented as originally presented to your Board.

Probation and the Chief Executive Office met on June 15 and 16, 2011, to discuss the staffing ratio calculations and other issues that needed to be taken into account, such as the high number of staff out on long term leave. In order to meet the Budget Reduction Plan staffing levels, Probation developed a revised list of specific positions to be eliminated, which would still meet the budgetary and staffing goal. This modification will be made in Supplemental Changes. Probation will also make internal reassignments by moving staff from ancillary assignments to direct supervision to ensure that staffing ratios are in compliance.

In addition to the staff reassignments, Probation must address the department's long term leave situation. The Department recognizes that an intensive effort must be made over the next several months to return as many employees as possible back to work because the number of employees on leave has doubled in one year. Probation also plans to review other operational changes to ensure that existing staff are utilized more effectively.

"To Enrich Lives Through Effective And Caring Service"

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We will continue to work with your Board deputies to provide additional information and develop plans to balance the Probation Department's budget in light of the State budget issues and potential loss of Vehicle License Fee revenue.

If you have any questions, or need additional information, please contact Ellen Sandt at (213) 974-1186 or esandt@ceo.lacounty.gov.

WTF:EFS:ef

c: Executive Office, Board of Supervisors
 County Counsel
 Probation